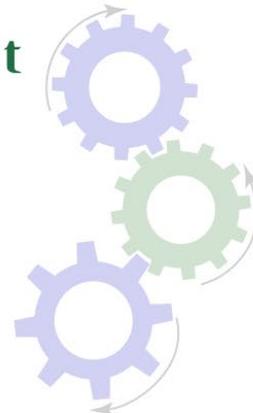
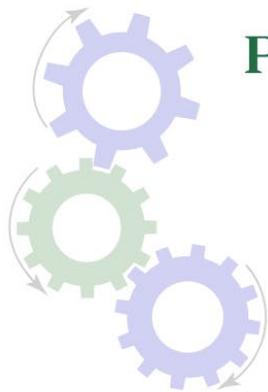


# Public Health System Improvement Grants & Technical Assistance



MONTANA  
HEALTHCARE  
FOUNDATION

## Non-Monetary Capacity Building & Technical Assistance

---

### Eligibility

- All Montana local and Tribal health departments are eligible to apply

### Award Amount

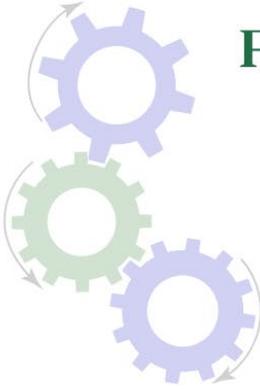
- This is a non-monetary grant. Awardees will receive one-on-one technical assistance or mentoring from a subject matter expert to apply best practices to support the delivery of your public health services. Additionally, you will have access to a learning collaborative network of peers interested in similar topics.

Topics could include:

- Building Community Collaborations
- PHAB Accreditation Management
- Board of Health Development
- Workforce Development Assessment and/or Plans
- Performance Management Systems Review or Development
- Quality Improvement Program or Planning
- Agency Strategic Plan Review or Development
- Community Health Assessment Review or Development
- Community Health Improvement Plan Review or Development
- Health Department Policies or Procedures Development

### Awardee Requirements

- Awardees participating in the capacity building and technical assistance grant must sign a Memorandum of Understanding (MOU) agreeing to complete the activities and deliverables described below:
  - Initial group conference call (via Zoom)
  - Regular one-on-one calls facilitated by the subject matter expert
  - Two project reports (mid-year and final) to document deliverables, challenges, and lessons learned
  - Evaluation at the close of the project to demonstrate utility and impact of the technical assistance project and capture opportunities for improvement
  - Final deliverables as an outcome of the technical assistance, to be detailed in the MOU and designed according to the needs of each awardee



# Public Health System Improvement Grants & Technical Assistance

---



MONTANA  
HEALTHCARE  
FOUNDATION

## Community Health Assessment (CHA)

---

### Eligibility

- All Montana local and Tribal health departments are eligible to apply
- Funds for this activity cannot be used to supplant existing funds being used for a community health assessment

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

### Awardee Requirements

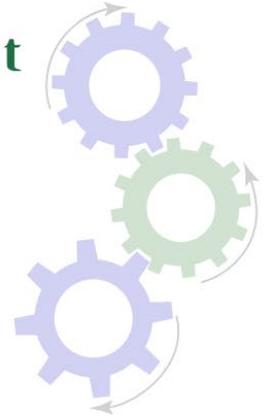
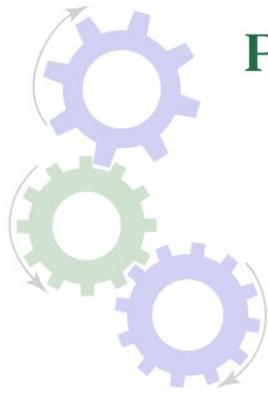
Awardees participating in the completion of a comprehensive community health assessment (CHA) must meet the following requirements during the 1-year grant cycle:

- Assemble a diverse stakeholder group include the local hospital or clinic for a community health assessment
- Attend all CHA planning meetings
- Complete a comprehensive CHA, in compliance with Public Health Accreditation Board (PHAB) standards (as interpreted by the Public Health and Safety Division (PHSD))
- Write and submit the final CHA
- Share completed CHA with key stakeholders, partners, and the public
- Participate in telephone calls with the Public Health System Improvement Office (PHSIO) at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department in completing a CHA planning process
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training

# Public Health System Improvement Grants & Technical Assistance



MONTANA  
HEALTHCARE  
FOUNDATION

## Community Health Improvement Plan (CHIP)

---

### Eligibility

- Health departments eligible to apply for community health improvement plan funding must demonstrate previous participation in a collaborative process resulting in a comprehensive community health assessment completed within the past five years and in compliance with the PHSD's interpretation of PHAB standards
- Funds for this activity cannot be used to supplant existing funds being used for a community health improvement plan

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

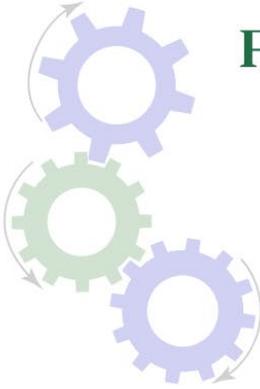
### Awardee Requirements

Awardees participating in the completion of a comprehensive community health improvement plan (CHIP) must meet the following requirements during the 1-year grant cycle:

- Assemble a diverse stakeholder group including the local hospital or clinic for a CHIP
- Attend all CHIP planning meetings
- Complete a comprehensive CHIP, in compliance with PHAB standards (as interpreted by PHSD)
- Write and submit the final CHIP
- Share completed CHIP with key stakeholders, partners, and the public
- Participate in telephone calls with the PHSIO at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department in completing a CHIP planning process
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training



# Public Health System Improvement Grants & Technical Assistance

---



MONTANA  
HEALTHCARE  
FOUNDATION

## Organizational Strategic Plan

---

### Eligibility

- All Montana local and Tribal health departments are eligible to apply
- Funds for this activity cannot be used to supplant existing funds being used for an organizational strategic plan

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

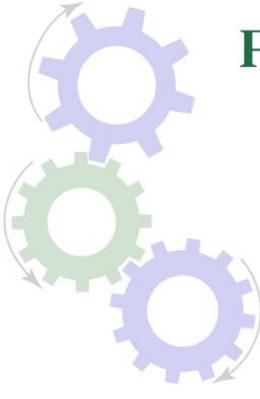
### Awardee Requirements

Awardees participating in the completion of a comprehensive organizational strategic plan must meet the following requirements during the 1-year grant cycle:

- Assemble a strategic planning team or committee
- Plan and participate in all organizational strategic planning meetings
- Complete a comprehensive organizational strategic plan, in compliance with PHAB standards (as interpreted by PHSD)
- Write and submit the final organizational strategic plan
- Participate in telephone calls with the PHSIO at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department in completing an organizational strategic plan planning process
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training



# Public Health System Improvement Grants & Technical Assistance

---



MONTANA  
HEALTHCARE  
FOUNDATION

## Workforce Development Plan

---

### Eligibility

- All Montana local and Tribal health departments are eligible to apply
- Funds for this activity cannot be used to supplant existing funds being used for a workforce development plan

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

### Awardee Requirements

Awardees participating in the completion of a workforce development plan must meet the following requirements during the 1-year grant cycle:

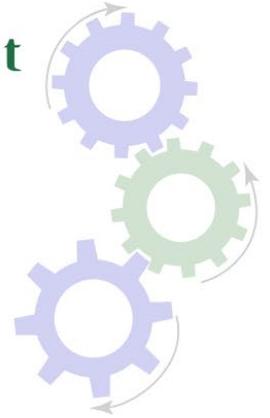
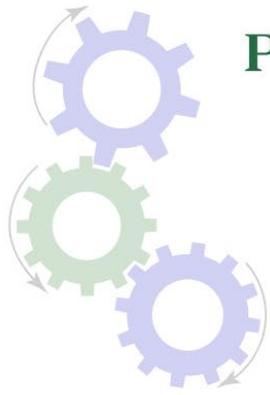
- Assemble a workforce development team or committee
- Plan and participate in all workforce development plan planning meetings
- Complete a comprehensive workforce development plan, in compliance with PHAB standards (as interpreted by PHSD)
- Write and submit the final workforce development plan
- Participate in telephone calls with the PHSIO at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

The PHSD can provide workforce development assessment results for your health department's jurisdiction(s) from the most recent statewide public health workforce development assessment (conducted every three years). These results identify focus areas and opportunities that your health department can use to create a workforce development plan.

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department in completing workforce development planning process
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training

# Public Health System Improvement Grants & Technical Assistance



MONTANA  
HEALTHCARE  
FOUNDATION

## Quality Improvement Plan

---

### Eligibility

- Health departments eligible to apply for quality improvement plan funding must demonstrate previous participation in an organizational strategic plan completed within the past five years and in compliance with the PHSD's interpretation of PHAB standards
- Funds for this activity cannot be used to supplant existing funds being used for a quality improvement plan

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

### Awardee Requirements

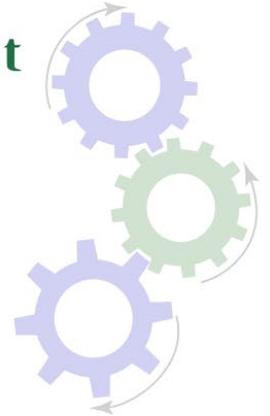
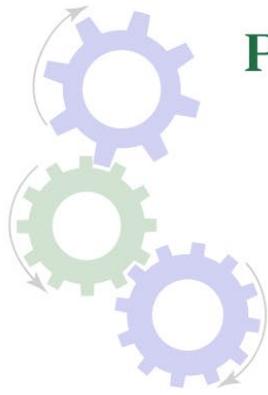
Awardees participating in the completion of a comprehensive quality improvement plan must meet the following requirements during the 1-year grant cycle:

- Assemble a quality improvement team or committee
- Plan and participate in all quality improvement planning meetings
- Complete a quality improvement plan, in compliance with PHAB standards (as interpreted by PHSD)
- Write and submit the final quality improvement plan
- Participate in telephone calls with the PHSIO at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department in completing quality improvement planning process
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training

# Public Health System Improvement Grants & Technical Assistance



MONTANA  
HEALTHCARE  
FOUNDATION

## Performance Management

---

### Eligibility

- Health departments eligible to apply for performance management funding must demonstrate previous participation in a collaborative process resulting in an organizational strategic plan completed within the past five years and in compliance with the PHSD's interpretation of PHAB standards
- Have a complete proposal for your health department's performance management system (include a description of the proposed PM system, a description of how a PM system will benefit your health department, and a plan for sustaining your PM system after the close of this grant)
- Funds for this activity cannot be used to supplant existing funds being used for a PM system

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

### Awardee Requirements

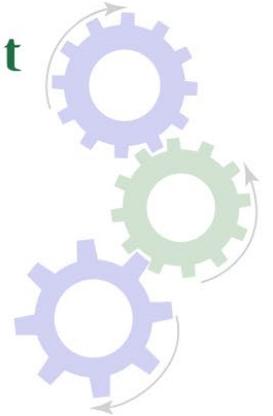
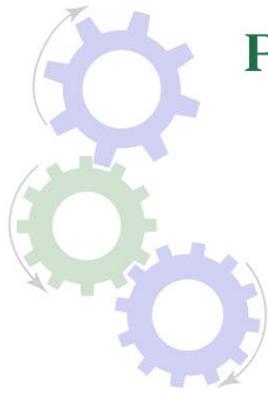
Awardees participating in the completion of a performance management system must meet the following requirements during the 1-year grant cycle:

- Assemble a performance management team or committee
- Plan and participate in all performance management meetings
- Complete a pre- and post-performance management self-assessment (such as the [Public Health Performance Management Self-Assessment developed by the Public Health Foundation](#))
- Develop a performance management system, in compliance with PHAB standards (as interpreted by PHSD) that includes the performance measures for overall agency performance; core activity performance which include desired outcomes, metrics, and targets that align with the organizational strategic plan; establish a mechanism for data collection, analysis, and reporting of the agency's progress; and adoption of a performance management system for the health department as evidenced by policy, performance dashboard, spreadsheets, and progress reviews
- Participate in telephone calls with the PHSIO at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department in completing a performance management system
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training

# Public Health System Improvement Grants & Technical Assistance



MONTANA  
HEALTHCARE  
FOUNDATION

## Project Implementation

---

### Eligibility

- Health departments eligible to apply for project implementation funding must demonstrate previous participation in a collaborative process resulting in a comprehensive community health assessment, community health improvement plan, or organizational strategic plan
- This funding is intended to be utilized for the implementation of a health improvement program (or expansion of an existing one), implementation of a health improvement priority as identified in the community health improvement plan, implementation of an organizational development objective as identified in the health department's strategic plan, or the initiation / implementation of another health department project (preferably a PHAB-required process, such as the creation of a brand strategy, etc.);
- Funds for this activity cannot be used to supplant existing funds being used for project implementation

### Award Amount

- Dependent on submitted budget (see template)
- Competitive

### Awardee Requirements

Awardees participating in the completion of an implementation project must meet the following requirements during the 1-year grant cycle:

- Assemble a project team or committee
- Plan and participate in all project meetings
- Plan for / complete an evaluation process
- Document project implementation in compliance with PHAB standards (as interpreted by PHSD)
- Participate in telephone calls with the PHSIO at least once per reporting period
- Complete all required activity report and post-grant survey and evaluation

### State Technical Assistance

- The PHSIO will provide resources for the awardee to assist the health department's project implementation
- Optional local board of health (LBOH) or Tribal Council training – PHSD staff can travel to the community to provide the training